

Declaration of Family & Parents

I _____, Employee Code No. _____
working as _____ in the Department of _____
_____ at _____ hereby
solemnly declare that, my family consists of the following members:

Sl. No	Name	Age	Gender	Relationship

(Note: 1. For all purpose of facilities provided by the University, shall be applicable for Self, Spouse and maximum of two children, only. 2. The above should be supported with relevant certificates/documents)

I further declare that all members of my family listed above are dependent on me and they stay with me.

I further state that above information are true and I understand that if any part of the above statement is not found true, I will be liable for disciplinary actions as may be deemed appropriate by the university authorities. I shall update my records and submit the same to the HR department as and when changes occur to the above data.

Place:

Date:

Signature:

Name:

Employee Code:

Designation: